

Engineering, Construction and Resources Innovation Hub

Business Mentoring for Innovation Program

Expression of Interest Invitation

**Applicant Information
Round 2, December 2017**

Engineering, Construction and Resources Innovation Hub

Business Mentoring for Innovation Program

Expression of Interest Invitation

Contents

1.	Introduction.....	4
2.	Program objectives.....	4
3.	ECRi Hub partner	4
4.	Program overview.....	4
5.	Levels of funding support.....	6
6.	Application process and enquiries	7
6.1	Application form.....	7
6.2	EOI Invitation process updates and changes.....	7
6.3	Enquiries about the EOI Invitation process	8
6.4	Feedback.....	8
7.	Are you eligible to apply?	8
8.	Evaluation criteria	9
8.1	Stage 1	9
8.2	Stage 2.....	9
8.3	The State's rights.....	9
9.	Evaluation process for EOI	10
10.	Conditions applying to the EOI process.....	10
10.1	No legal relationship	10
10.2	Reservation of rights.....	10
10.3	Confidentiality	12
10.4	Applicant Privacy	12
10.5	Costs to be borne by Applicants	12
10.6	No warranties	13
10.7	Disclaimer.....	14
10.8	Changes	14
10.9	Ownership of EOIs.....	14
10.10	Changes to participants.....	15
10.11	Change in circumstances	15
10.12	Applicant's legal and ethical obligations	15
10.13	Canvassing	15
10.14	Conflict of interest	16

10.15	Right to information	16
10.16	The State may rely on information in EOIs	16
10.17	Variations to EOI	17
10.18	No appeal.....	17
10.19	No fetter	17
10.20	Application of this EOI Invitation	17
10.21	Terms and conditions to prevail.....	17
10.22	Governing law	17
10.23	Engagement with the Stakeholder.....	18
11.	Glossary.....	18

1. Introduction

The Engineering, Construction and Resources Innovation Hub (ECRi Hub) is a Queensland, Department of State Development, Manufacturing, Infrastructure and Planning initiative to support the development and uptake of innovation in the engineering, construction and resources industries.

The broad goals of the ECRi Hub are to:

- **create opportunity for collaboration**
- **help innovators get to market**
- **match solutions to challenges**
- **drive economic benefit.**

As an important part of meeting these goals we are announcing the second round of our **Business Mentoring for Innovation Program** (Program).

This is an opportunity for project venturers with bright ideas to gain access to industry-leading consultancy and mentoring services and network connectivity at the highest levels of industry.

2. Program objectives

The Program will assist selected start-ups, small-to-medium enterprises or research and development organisations to access professional skills, services and knowledge that will improve their ability to complete the commercialisation of their Innovation.

3. ECRi Hub partner

The State has engaged, GHD Pty Ltd, to provide professional services for the delivery of the Program.

GHD is a leading professional services company delivering engineering, architecture, environmental and construction services to public and private sector clients globally. Applicants can obtain further information about GHD at www.ghd.com.

4. Program overview

The Program will consist of the following activities which may be tailored to the specific needs of the Applicant.

Stage 1 – Mentoring

A nominal five Full Time Equivalent (FTE) days' allowance of the Stakeholder's professional staff time which will include workshop-based activities conducted by the Stakeholder to aid the development of:

- an overall understanding of the Applicant's Innovation including value proposition, strategy, activities and anticipated outcomes across technical, market and business aspects
- a market-level opportunity overview including possible industries, geographies, markets and clients, drawing on the Stakeholder's global reach across many engineering and related sectors
- development and documentation of next recommended steps to progress the commercialisation of the Applicant's Innovation.

The Applicant will need to be available for an initial two-hour workshop and a one-hour presentation by the Stakeholder at the end of this stage. These sessions can occur by web or video conferencing if necessary. The Applicant will also need to be available to provide information to the Stakeholder as required during Stage 1.

It is anticipated that Stage 1 will commence late in 2017 or early in 2018.

Stage 2 - Partnering

Entry into Stage 2 is not automatic. The Applicant's opportunity to progress to Stage 2 will be assessed on the Evaluation Criteria outlined later in this EOI Invitation.

Stage 2 includes a nominal 10 FTE days' allowance of the Stakeholder's professional staff time where activities will be tailored to the Applicant's needs and could include a range of either Technical or Commercialisation Advisory services, for example:

- further technical review and assessment of the Applicant's Innovation by key technical people, resulting in suggested enhancements or modification to meet market needs
- assistance in developing a suitable approach for undertaking further Innovation piloting or validation activities
- working with the Applicant to undertake further market research to support the development of a go-to-market strategy
- definition and development of suitable business and commercialisation models to underpin the approach to market and product development

5. Levels of funding support

It is an essential requirement of the Program that successful Applicants contribute to the payment of the Stakeholder's professional fees for services.

The ECRi Hub will contribute two-thirds of the fee associated with each Stage of the Program.

Successful Applicants will be required to co-contribute the amounts outlined in the table below.

Stage	Applicant co-contribution amount (incl GST)
1	\$3,300
2	\$6,600
TOTAL	\$9,900

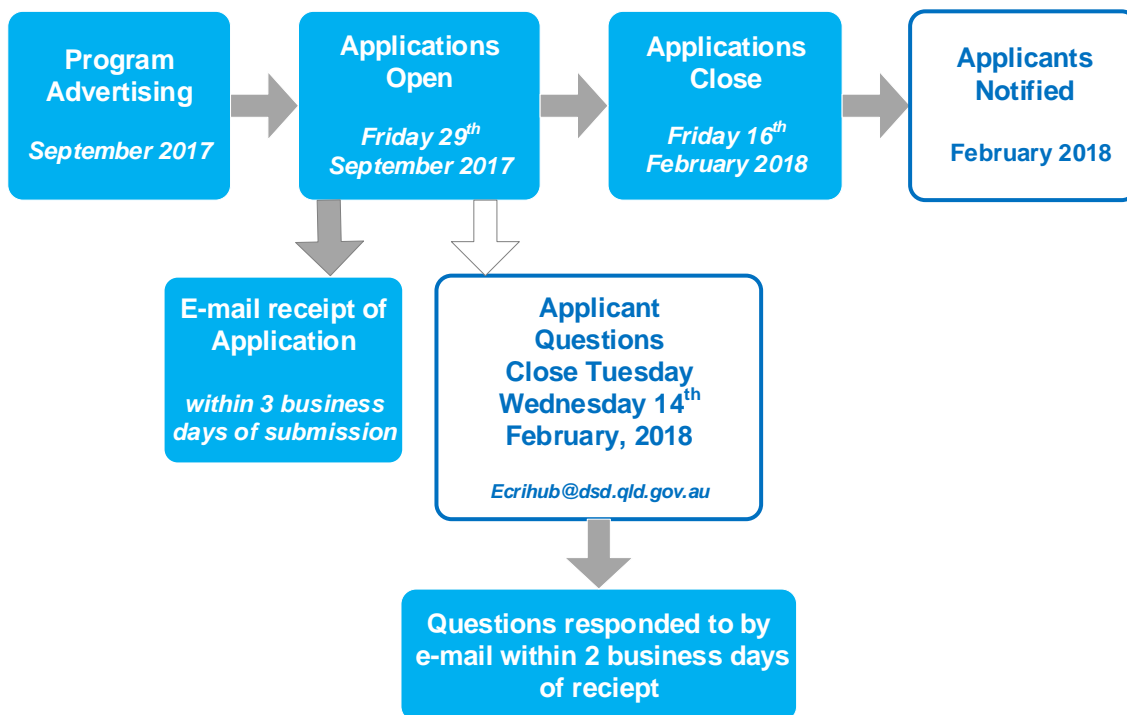
Successful Applicants will be required to enter into an agreement with the State and the Stakeholder to confirm:

- the Applicant's acceptance of the terms and conditions of participation in the Program
- the Applicant's commitment to paying the Applicant's co-contribution, and
- rights and obligations associated with the Program (including protections for the parties' existing intellectual property rights and agreement about the ownership and use of intellectual property developed through the Program).

6. Application process and enquiries

6.1 Application form

The application process for the Business Mentoring for Innovation, Round 2:



To respond to the EOI Invitation, Applicants must complete the online Application Form found on the ECRi Hub website, www.dsd.qld.gov.au/ecrihub

Applicants must complete and submit the online Application Form via the ECRi Hub website by no later than 11.59pm on Friday 16th February 2018.

The State reserves its right in its absolute discretion to accept or reject any EOI lodged after the closing date.

Information contained in the Application Form will be the principal information source used during the initial evaluation and shortlisting process. No specific supporting information is required; however, Applicants may choose to attach documentation that directly supports the application, which may or may not be used to evaluate the application.

6.2 EOI Invitation process updates and changes

Any changes to or updates in relation to the EOI Invitation process will be published at www.dsd.qld.gov.au/ecrihub. Applicants are responsible for ensuring that they regularly check the website for any changes or updates in relation to the EOI process and Program.

6.3 Enquiries about the EOI Invitation process

During the EOI process, Applicants may submit questions, requests for clarification and requests for further information, via the ECRi Hub email address:

innovationhub@dsd.qld.gov.au.

In the interest of fairness, questions and responses to questions about this EOI Invitation will be published at www.dsd.qld.gov.au/ecrihub.

Applicants should refrain from including confidential or proprietary information in their questions, requests for clarification and requests for further information. If this is unavoidable, the Applicant should clearly identify any confidential or proprietary information. If the Director, ECRi Hub agrees that the question or request includes confidential or proprietary information, the Director may determine that the question not be published, or be published in a form that does not identify that information.

6.4 Feedback

Successful and unsuccessful Applicants will be notified in writing. Unsuccessful Applicants may request feedback about their EOI by email to innovationhub@dsd.qld.gov.au. Feedback will be provided by the State, at the State's absolute discretion. If feedback is provided, it will be provided at a time that is convenient to the State.

7. Are you eligible to apply?

To be eligible to apply for the Program, an Applicant must meet the following criteria:

- (1) The Innovation is innovative or new to the engineering, construction and resources sectors
- (2) The Applicant owns, or is legally entitled to use in the way contemplated by this EOI Invitation and Program, the intellectual property rights in the Innovation
- (3) Proto-typing, testing in a representative environment or proof-of-concept has been successfully completed
- (4) Applicant is willing and has the financial capacity to co-contribute towards the cost of the mentoring services, and
- (5) Applicant has an ABN.

8. Evaluation criteria

8.1 Stage 1

For Stage 1, EOIs will be evaluated against the following criteria:

- Have the eligibility criteria been demonstrated to the State's satisfaction?
- Is the Innovation technically viable?
- Does the Innovation address an existing problem within the engineering, construction or resources sectors?
- What is the potential for value creation within the ECRi Hub's focus industries (that is, engineering, construction and resources)?
- What is the advantage of this new technology versus what is currently being used?
- Does similar technology already exist?
- What is the degree of development that has been undertaken and is still required to achieve commercialisation, including timeframes?
- Does the Innovation demonstrate benefits for Queensland?
- What is the degree of benefit to the Applicant that can be achieved from receiving the ECRi Hub's services?

8.2 Stage 2

The State intends to offer a small number of Applicants the opportunity to progress to Stage 2 and will determine whether to offer an Applicant the opportunity to progress to Stage 2 based on the following Evaluation Criteria:

- Applicants must have completed Stage 1 and paid all associated co-contributions
- Best demonstration of an ability to achieve a timely commercial outcome for their Innovation

to be determined by the State in its absolute discretion.

For the avoidance of doubt, this opportunity will be available to only a small number of Applicants. An Applicant may not be given the opportunity to progress to Stage 2, even if the Applicant has satisfied the criteria.

8.3 The State's rights

The State draws the Applicant's attention to the State's reservation of rights, including in relation to the Evaluation Criteria and evaluation process, set out in **Section 10.2 Conditions applying to the EOI process**.

9. Evaluation process for EOI

EOIs will be evaluated by the State against the Evaluation Criteria outlined in this document. To assist in the evaluation, the ECRi Hub may seek advice from the Stakeholder.

To assist with the evaluation and selection of Applicants to participate in Stage 1, shortlisted Applicants may be required to participate in an interview, either in person or by video link / teleconference. After the interviews, successful Applicants will be invited to participate in Stage 1 of the Program.

10. Conditions applying to the EOI process

10.1 No legal relationship

The State's obligations regarding the EOI process are limited to those expressly stated in this EOI Invitation. No contractual or legal relationship otherwise exists between the State and an Applicant (or any recipient of this EOI Invitation) in connection with the EOI process, the Program or any further stages of the overall process.

No legal or other obligation shall arise between an Applicant, the State or the Stakeholder in connection with the carrying out of the Program or any services to be provided under the Program unless and until formal contractual documentation has been signed by the parties.

By lodging an EOI, Applicants are taken to have accepted the terms and conditions of this EOI invitation.

10.2 Reservation of rights

Notwithstanding any provision of this EOI Invitation to the contrary, the State reserves the right to conduct the process for the evaluation of the EOIs and the shortlisting or selection of Applicants in connection with each stage of the Program in such manner as it thinks fit, in its absolute discretion.

Without limiting the foregoing, the State reserves the right, in its absolute discretion and at any time, to:

- change the structure, procedures, nature or timing of, or alter the terms of participation in, the EOI process or overall process for the Program (including timeframes)
- vary or amend the Evaluation Criteria at any time
- take into account any information from its own and other sources (including the Stakeholder) in evaluating an EOI
- accept or reject any EOI for any reason, irrespective of the extent to which it satisfies any of the Evaluation Criteria or complies with the requirements of the EOI Invitation

- give preference to any one or more of the Evaluation Criteria over other criteria and consider relative trade-offs between criteria
- seek clarifications or request additional information from any Applicant at any stage
- conduct due diligence investigations in respect of any Applicant and subject EOIs to due diligence, technical, financial and economic appraisals
- require an Applicant to clarify or substantiate any claims, assumptions or commitment contained in an EOI or any Applicant Material
- consult with or seek assistance from the Stakeholder, Government Parties or any of its Advisers as required
- terminate further participation in the EOI process by any Applicant
- refuse to allow any particular organisations, individuals or consortia entry to the EOI process
- allow additional organisations, individuals or consortia to participate in the EOI process, the Program or overall process for the Program (whether or not they have submitted an EOI)
- terminate or reinstate the EOI process
- not proceed with the Program in the manner outlined in this EOI Invitation, or at all
- amend the nature, scope or timing of the Program
- allow the withdrawal or addition of any Applicant
- conduct negotiations with any one or more Applicants after the EOIs have been lodged
- agree to terms for the delivery of the Program that are different from those contained in the EOI Invitation
- consider or accept an EOI which does not comply with the requirements of this EOI Invitation
- refuse to consider any EOI which is lodged by means other than in accordance with this EOI Invitation, does not conform with this EOI Invitation in any respect, or does not otherwise comply with the requirements of this EOI Invitation
- publish the names of Applicants and Shortlisted Applicants
- take such other action as it considers in its absolute discretion appropriate in relation to the EOI process or overall competitive process for the Program
- determine how many, if any, successful Applicants proceed to Stage 2 of the Program
- not provide Applicants with any reason for any actions or decisions it may take, including in respect of the exercise by the State of any or all of the abovementioned rights.

10.3 Confidentiality

Applicant's confidentiality

Each Applicant must keep any State supplied information, details of their EOI and any other information which may be provided in association with it, confidential, except to the extent necessary to disclose this information to the Applicant's Advisers in order for the Applicant to prepare its EOI or otherwise participate in the EOI process.

Applicants must not make any public statement in relation to this process, the Program, their EOI or any other matter referred to in this EOI Invitation without the prior written consent of the State.

State's confidentiality

The State may disclose the EOI and Applicant Material to the Stakeholder, Government Parties, Advisers and any other party (not including another Applicant) from whom the State may seek advice in connection with this EOI process or the Program.

The EOI will be stored securely and held in confidence, except to the extent that disclosure is:

- required by law
- required in accordance with established government policies, procedures or protocols or where disclosure is required for public accountability purposes providing that such disclosure is only to the extent required in the relevant circumstances
- required or allowed by this EOI Invitation.

10.4 Applicant Privacy

To the extent that the *Privacy Act 1988 (Cth)* (Act) and the Australian Privacy Principles (Principles) apply to the Applicant, in relation to any Personal Information (as that term is defined in the Act) provided by an Applicant to the State in the course this EOI process, the Applicant warrants to the State that it has complied, or will comply, with its obligations under the Act and Principles including in relation to the disclosure (including any consents required) of that Personal Information to the State, Stakeholder, Government Parties and any Adviser for the purposes of the State and those other parties reviewing and evaluating the Applicant's EOI and for related purposes.

10.5 Costs to be borne by Applicants

To the extent permitted by law, no Applicant will have any claim of any kind whatsoever against the State or the Stakeholder (whether in contract, tort (including negligence), equity, under statute or otherwise) arising from or in connection with:

- (a) any costs, expenses, losses or liabilities suffered or incurred by the Applicant in preparing and submitting its EOI (including any amendments, requests for further information by the State, attendance at meetings or involvement in discussions) or otherwise in connection with its EOI or the Program

- (b) the State at any time exercising or failing to exercise, in its absolute discretion, any rights it has under or in connection with the EOI Invitation or the Program, or
- (c) any of the matters or things relevant to its EOI or the Program in respect of which the Applicant must satisfy itself under the EOI Invitation.

Without limiting the foregoing, if the State cancels or varies this EOI Invitation at any time or does not select or shortlist any Applicant following its evaluation of EOIs, or does any other thing referred to in section 10.2 (Reservation of Rights) of this EOI Invitation, no Applicant will have any claim against the State arising from or in connection with any costs, expenses, losses or liabilities incurred by the Applicant in preparing and submitting its EOI or otherwise in connection with or in relation to (whether directly or indirectly) the Program.

10.6 No warranties

The State makes no warranty or representation (express or implied), as to the currency, accuracy, adequacy, suitability, reliability or completeness of the information contained in this EOI Invitation or any information which may be provided in association with it (including in any information session). The State does not accept any responsibility or liability whether arising from negligence or otherwise (except a liability that cannot be lawfully excluded) for any reliance placed on the contents of this EOI Invitation or any information which may be provided in connection with it by Applicants or for any representations (whether express or implied) or information (including forecasts) contained in, or any omissions from, this EOI Invitation or any written or oral communications transmitted to a recipient in the course of the evaluation of the Program.

To the extent the State is not the author or source of any document provided to Applicants, they merely pass that document on to Applicants and do not adopt or accept any responsibility for the content of it.

The State does not accept any responsibility for the professional services provided to successful Applicants by the Stakeholder under or in connection with Stages 1 and 2 of the Program, in particular:

- (a) the State is merely facilitating access for successful Applicants to the professional services of the Stakeholder
- (b) the State does not accept any responsibility or liability for any acts or omissions of the Stakeholder whether arising from negligence or otherwise
- (c) the State does not warrant, provide a guarantee nor represent that the Stakeholder's professional services will be suitable for the Applicant's Innovation or that completion of Stages 1 and/or 2 of the Program will result in or assist the Applicant to achieve a successful commercial outcome.

This EOI Invitation and all statements and information made in relation to it reflect the State's current intention only. The information and intentions set out in this EOI Invitation and any other information made available in connection with the EOI (including any information session or virtual data room) may change at any time without notice. The risk, responsibility and liability connected with an EOI are solely that of each Applicant.

10.7 Disclaimer

This EOI Invitation has been prepared to give potential Applicants background information in relation to the Program. This EOI Invitation does not, and does not purport to, comprehensively describe the scope of the Program or contain all of the information that Applicants may require in reaching decisions in relation to whether or not to submit an EOI. Applicants must form their own views as to what information is relevant to such decisions.

Applicants must make their own independent investigations of the information contained or referred to in this EOI Invitation and their own appraisal of the opportunity to participate in the Program. Applicants must obtain their own independent legal, financial, tax and other advice in relation to information in this EOI Invitation or otherwise made available to them during the EOI process.

10.8 Changes

The delivery of this EOI Invitation shall not under any circumstances be taken to create an implication that there has been or will be no material change in the affairs, the operations or status of the State. The State will not be responsible for any errors, inaccuracy in or omissions from this EOI Invitation, nor will it have any responsibility to inform any recipient of this EOI Invitation of any matter or information coming to its attention which may affect any other matter or information contained or referred to in this EOI Invitation.

10.9 Ownership of EOIs

Each EOI and all Applicant Material becomes the property of the State on lodgement, and will not be returned to Applicants.

Any intellectual property rights that may exist in an EOI will remain the property of the Applicant or the rightful owner of those intellectual property rights. Any element of an EOI considered to contain any intellectual property rights should be clearly identified by the Applicant.

By providing an EOI, the Applicant grants the State an irrevocable, unconditional (subject to the following), perpetual, royalty-free, non-exclusive, worldwide, transferable and sub-licensable licence to copy, adapt, modify, disclose or do anything else necessary at the State's sole discretion, to all material (including material that contains any intellectual property rights of the Applicant or any other person) contained in an EOI or any Applicant Material, for the purposes of evaluating that EOI (and purposes incidental to evaluating that EOI), and determining the State's requirements for the Program or the Applicant's participation in the Program (including any further stages in the process of selection of an Applicant for the Program).

The Applicant must ensure that it obtains any moral rights consents necessary for the State to exercise these rights.

10.10 Changes to participants

Where an Applicant is a consortium, the Applicant will be evaluated and shortlisted on the basis of the consortium members (Participants) identified in the EOI. If an Applicant lodges its EOI without having identified all Participants, this may affect that Applicant's ability to meet the Evaluation Criteria and the State reserves the right to exclude that Applicant from further participation in the EOI process.

Where participants change after the closing date for submission of EOI, Applicants must notify the ECRi Hub via email to innovationhub@dsgd.qld.gov.au of this change. If the State, in its sole discretion, determines that this change is material, the State reserves the right in its absolute discretion to re-evaluate the EOI and to exclude the Applicant from further participation in the EOI process.

10.11 Change in circumstances

Applicants must inform the ECRi Hub promptly in writing of any material change to any information contained in their EOI, and of any material change in circumstances which may affect the truth, completeness or accuracy of any information provided in, or in connection with the EOI.

10.12 Applicant's legal and ethical obligations

The Applicant must, in preparing and lodging its EOI, comply with all applicable laws, legal requirements and acceptable probity standards.

The Applicant must not, and must ensure that its associates do not, offer any incentives, gifts or other favours to any person who is in any way involved with or in a position to influence the evaluation of the EOI.

10.13 Canvassing

Except as expressly permitted by this EOI Invitation, Applicants must not contact any Government Party (other than the Director, ECRi Hub), elected members of the Commonwealth, State or Local Governments, the Stakeholder, or the State's Advisers with a view to providing or obtaining information in respect of any part of the Program, the EOI Invitation or process or their EOI, or attempting to support or enhance their prospect of being selected as a shortlisted or successful Applicant other than as expressly permitted by this EOI Invitation.

At the absolute discretion of the State, any unauthorised communication or attempted approach by an Applicant may lead to the Applicant's exclusion from the EOI Invitation process.

10.14 Conflict of interest

A declaration must be made by Applicants and their respective officers, employees, agents and advisers and submitted with the EOI as to any conflict of interest or a potential conflict of interest during the EOI process or in relation to their potential involvement in the Program. Applicants undertake to inform the State of any actual or potential conflicts that may arise after lodgement of an EOI.

The State reserves the right, in its absolute discretion, at any stage to undertake investigations to satisfy itself that there are no conflicts of interest or potential conflicts of interest. At the absolute discretion of the State, any conflict or potential conflict may lead to the Applicant's exclusion from the EOI process.

10.15 Right to information

The Applicant acknowledges that the *Right to Information Act 2009 (Qld)* applies to information in the possession of or under the control of the State.

Any information that is of a confidential nature or concerns the business, professional, commercial or financial affairs of an Applicant or another person, the disclosure of which could reasonably be expected to have an adverse effect on those affairs should be marked as follows:

SENSITIVE BUSINESS INFORMATION

Confidential to [entity name]

Refer to [name and title of company representative who is claiming exemption]

Telephone [direct telephone number]

10.16 The State may rely on information in EOIs

By submitting an EOI, the Applicant:

- warrants to the State that the information contained in its EOI is accurate and complete as at the date on which it is submitted, and may be relied on by the State in determining whether or not to shortlist the Applicant
- warrants to the State that it owns or is legally entitled to use in the way contemplated by this EOI Invitation and Program, the intellectual property rights in the Innovation
- warrants to the State that it has the financial capacity to co-contribute towards the cost of the mentoring services in accordance with this EOI Invitation
- undertakes to promptly advise the State if it becomes aware of any change in circumstances which causes the information contained in its EOI to become inaccurate or incomplete in a material respect

- acknowledges that the State will rely on the above warranties and undertaking when evaluating the EOI, and
- acknowledges that the State may suffer loss or damage if the Applicant breaches the warranties and undertaking.

10.17 Variations to EOI

An Applicant may replace, amend or supplement its EOI only if invited to do so by the State.

The State reserves the right to ask for a replacement, amended or supplemental EOI from one or more Applicants but is under no obligation to do so. The State is entitled to accept a replacement, amended or supplemental EOI from an Applicant (whether requested by the State or not) in its absolute discretion, without reference to any other Applicants.

10.18 No appeal

Applicants will not have a right to appeal to the State against any decisions made or rights exercised by the State in connection with the EOI process or the Program.

10.19 No fetter

The Applicant acknowledges that nothing in the EOI Invitation in any way fetters or restricts the lawful exercise or performance by the State or a Government Party of its statutory obligations, functions, powers or discretions under any law.

10.20 Application of this EOI Invitation

Except to the extent the State expressly agrees otherwise, this EOI Invitation (including these conditions applying to the EOI process) shall continue to apply to any process that the State may undertake (including following the close of the EOI process) in connection with the selection or negotiation or dealings with any Applicant.

10.21 Terms and conditions to prevail

These terms and conditions applying to the EOI process prevail over any other information provided by the State in association with this EOI Invitation.

10.22 Governing law

This EOI Invitation is governed by the laws applicable in Queensland.

10.23 Engagement with the Stakeholder

Applicants accept that:

- no Government Party nor the Stakeholder is authorised by the State to make any statement or provide any information under or in connection with the EOI Invitation or the Program
- the role of the Stakeholder in the EOI process is limited to the role expressly provided for by this EOI Invitation.

11. Glossary

Adviser: Legal, probity, technical or other advisers engaged or consulted in connection with this EOI Invitation, the Program or the EOI process.

Applicant Material: All documents and information submitted by an Applicant in response to this EOI Invitation.

EOI or Expression of Interest: The response submitted by the Applicant in response to the EOI Invitation.

EOI Invitation or Invitation: This invitation for expressions of interest.

Evaluation Criteria: The criteria that will be used to evaluate whether an Applicant will proceed to Stage 1 or 2 (as appropriate), as set out in section 0 of this EOI Invitation.

ECRi Hub: The business unit established by the State to support the development and uptake of innovation in engineering, construction and resources industries, including the establishment, management and support the Program.

FTE: Full time equivalent.

Government Party: The crown, a minister, a government department, a corporation or authority constituted for a public purpose, a holder of an office for a public purpose whether, in each case, State or Commonwealth, a local authority, a court or tribunal, and any officer, employee, agent, contractor or adviser of any of the foregoing in that capacity

Innovation: Includes a technology, product or process.

Program: The Business Mentoring for Innovation Program.

Stakeholder: GHD Pty Ltd (ABN 39 008 488 373).

State: The State of Queensland (represented by Department of State Development, Manufacturing, Infrastructure and Planning)

© State of Queensland, September 2017. Published by the Department of State Development, Manufacturing, Infrastructure and Planning, L18 1 William Street, Brisbane Qld 4000, Australia. While every care has been taken in preparing this publication, the State of Queensland accepts no responsibility for decisions or actions taken as a result of any data, information, statement or advice, expressed or implied, contained within. Any references to legislation are not an interpretation of the law. They are to be used as a guide only. The information in this publication is general and does not take into account individual circumstances or situations. Where appropriate, independent legal advice should be sought.

Department of State Development, Manufacturing, Infrastructure and Planning
PO Box 15517 City East, Queensland 4002

tel 13 QGOV (13 74 68)
info@dsd.qld.gov.au
www.statedevelopment.qld.gov.au